****

****

**IQAC Steering Committee**

**Chairperson-** Dr. Dharam Singh Sandhu (Principal)

**Members:**

**Teachers:**

1. Sh. R.K Miglani

2. Dr. Mukesh Arora

3. Sh. Gurcharan Singh

4. Dr. Chandip Kaur

5. Sh. P.S. Grewal

6. Smt. Inderjit Kaur

7. Smt. Amita Rawlley

8. Smt. Neelam Bhardwaj

9. Smt. Harmeet Kaur Jhajj

**NAAC Institutional**

**Co-ordinator**  Dr. Ashwani Bhalla

**HEIS Secretary** Sh. Harbans Singh

**Alumnus** Sh. Rakesh Kapoor

**Industrialist**  Sh. Onkar Singh Pahwa

**Management** Sh. Mohd. Rafi

**Co-ordinator** Sh. R.K Miglani

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# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

**Part – A**

**1. Details of the Institution**

 S.C.D. Government College

1.1 Name of the Institution

College Road

 1.2 Address Line 1

Civil Lines

 Address Line 2

Ludhiana

 City/Town

Punjab

 State

141001

 Pin Code

scdgovtcollege@gmail.com

 Institution e-mail address

0161-2448899

 Contact Nos.

Dr. Dharam Singh Sandhu

 Name of the Head of the Institution:

0161-2448899

 Tel. No. with STD Code:

 Mobile:

94633-52523

R.K. Miglani

Name of the IQAC Co-ordinator:

98157-87900

Mobile:

scdgovtcollege@gmail.com

 IQAC e-mail address:

PBCOGN10625 Submitted on 20/09/2014

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

N.A.

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

www.scdgovtcollege.org

1.5 **Website address:**

AQAR2015.doc

Web-link of the AQAR:

1.6 **Accreditation Details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | A |  | 2004 | 5 Years |
| 2 | 2nd Cycle |  |  | 2016 |  |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

09/01/2004

1.7 **Date of Establishment of IQAC :** DD/MM/YYYY

1.8 **AQAR for the year *(for example 2010-11)***

Jan 2015-Dec 2015

1.9 **Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)***

1. AQAR 09/01/2004 to 31/12/2004
2. AQAR 01/01/2005 to 31/12/2005
3. AQAR 01/01/2006 to 31/12/2006
4. AQAR 01/01/2007 to 31/12/2007
5. AQAR 01/01/2008 to 31/12/2008
6. AQAR 01/01/2009 to 31/12/2009
7. AQAR 01/01/2010 to 31/12/2010
8. AQAR 01/01/2011 to 31/12/2011
9. AQAR 01/01/2012 to 31/12/2012
10. AQAR 01/01/2013 to 31/12/2013
11. AQAR 01/01/2014 to 31/12/2014
12. AQAR 01/01/2015 to 31/12/2015

1.10 **Institutional Status**

 University State Central Deemed Private

Affiliated College Yes 🗹 No

Constituent College Yes No

 Autonomous college of UGC Yes No

 Regulatory Agency approved Institution Yes No

 (eg. AICTE, BCI, MCI, PCI, NCI)

 Type of Institution Co-education 🗹 Men Women

 Urban 🗹 Rural Tribal

 Financial Status Grant-in-aid 🗹 UGC 2(f) 🗹 UGC 12B 🗹

 Grant-in-aid + Self Financing Totally Self-financing

1.11 **Type of Faculty/Programme**

 Arts 🗹 Science 🗹 Commerce 🗹 Law PEI (Phys Edu) 🗹

TEI (Edu) Engineering Health Science Management 🗹

    Computer Science

Others (Specify)

1.12 **Name of the Affiliating University *(for the Colleges)***

Panjab University, Chandigarh

1.13 **Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc**

 Autonomy by State/Central Govt. / University

 University with Potential for Excellence UGC-CPE

 DST Star Scheme UGC-CE

 UGC-Special Assistance Programme DST-FIST

 UGC-Innovative PG programmes 🗹 Any other (*Specify*)

M.Com (Business Innovation)

 UGC-COP Programmes

 **2. IQAC Composition and Activities**

8

2.1 No. of Teachers

1

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2.4 No. of Management representatives

1

1

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

1

 community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

15

2.10 **No. of IQAC meetings held** Held Quarterly (4)

4

2.11 **No. of meetings with various stakeholders:** No. Faculty

2

4

 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No 🗹

 If yes, mention the amount

2.13 **Seminars and Conferences (only quality related)**

 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

4

4

 Total Nos. International National State Institution Level

Quality of Higher Education

 (ii) Themes

2.14 **Significant Activities and contributions made by IQAC**

The IQAC of S.C.D. Government College, Ludhiana is proud to announce that almost all projects undertaken so far have attained their desired results. But still, IQAC feels that there is ample scope for improvement and therefore aspires to excel in future. The Stakeholders of this college participated enthusiastically in various academic, research, administrative and financial activities.

Under the guidance of IQAC, the college recently started Finishing School and Online admission system which is benefitting students of the college.

***Initiatives taken by the college:***

* Online filling of Examination Forms
* Unique Identification Cum Roll Number marked as PUPIN Number for all under graduate students’
* Display of Internal Assessment Awards on the Notice Board to ensure transparency and students’ satisfaction
* Declaration of House Examination result in time bound manner by the Examination Branch with total computerization of examination records
* Declaration of final examination result by the Panjab University online on the University website: [www.puchd.ac.in](http://www.puchd.ac.in) as well as [www.scdgovtcollege.ac.in](http://www.scdgovtcollege.ac.in) so that no student suffers in his/ her career mobility and academic progression due to delay in declaration of results and issue of mark sheets
* Adherence to the University Calendar
* Semester system has been introduced in all the courses – post graduate as well as in undergraduate level. It reduces the load of the students and inculcates regular and consistent study habits
* Since the academic year is divided into two semesters, it also has the advantage of providing upward mobility; the students can clear the backlog even after moving to the next semester. It also enables the students to learn at their own pace
* Examination Branch of the college is now fully computerized. Students can fill their examination forms online and download admit cards and provisional result cards
* The college has also purchased metal detectors in order to stop cheating and copying during examinations
* Smart Class Rooms
* Wi-Fi
* New Computer Labs
* Construction of New Boys’ Hostel
* Extension of Girls’ Hostel
* Construction of New Chemistry Lab
* Finishing School
* Community College
* Rain Water Harvesting Project

2.15 **Plan of Action by IQAC/Outcome**

 The IQAC plays an active role in inculcating the culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the college during the year. Through its activities, the IQAC has been an agent of change in the institution ensuring the efficient performance of academic and administrative tasks. All the major committees of the college hold periodic meetings with the IQAC to plan activities and initiatives to enhance the quality of student education. In the current year, the following initiatives have been taken by the IQAC.

* Strengthening the quality of Academics through setting up of eight new smart class-rooms in the campus
* Monitoring the performance of the teaching learning activities via Student feedback
* Beautification of the campus by constructing New Main Entrance Gate of the college, Installation of sign boards, Renovation of Principal’s Office, Old Hall and College Canteen, Renovation of the down ceiling and repair of chairs in Sahir Auditorium,Fencing of Hockey Ground and Parks
* Setting up of a new Conference Hall
* Opening of a new Cafeteria
* Construction of separate Wash rooms for boys and girls
* Reconstruction of one Chemistry lab
* Renovation of the Administrative Block by creating Aluminium cabins
* Setting up of Hi-Tech Seminar cum Smart Classroom, Administrative Office of HEIS, Alumni, Red Ribbon, Career Counselling and NSS Wing
* Renovation and Revamping of the College Gymnasium
* Wi-Fi enabling of the entire Campus
* Installation of CCTV Cameras and the Multimedia Projector in the department of Geography & Economics and Seminar Hall.
* Introduction of the Online Admission Process
* Completion of the Computerization process of the Library, Addition of books for various Departments in the Library
* Holding 5 FDP (Faculty Development Programme) Sessions

*\** ***Academic calendar of the year is attached as Annexure -A***

2.15 **Whether the AQAR was placed in statutory body** Yes No 🗹

Management 🗹 Syndicate Any other body

**Details of the action taken :**

|  |  |
| --- | --- |
|  January: | * Shifting of Physical Education department and renovation of Gymnasium
* Making of cabins, steel almirahs for departments and faculty
* Furniture for canteen (Rs. 1,00,000)
 |
|  March: | * Chairs for chemistry department
* 8 chairs for staff room (Rs.16,000)
* Repair and painting of net fencing of hockey ground
* Fencing of parks opposite chemistry department and Maths department.
* Repair of old machines and gymnasium
* Renovation of Gymnasium (Rs.50,000)
* Repair of chairs in Sahir Auditorium (Rs. 2,00,000)
 |
|  August: | * Purchase of chemicals, salts, jars and glass frames for chemistry department
* Fitting of gas supply pipes for newly build labs in chemistry
* Purchase of beds, chairs and tables for boys hostel (Rs. 3,00,000)
* Flooring of commerce department
* Purchasing of almirah for keeping research work
 |
|  September: | * Stools for Botony and Zoology departments. (Rs. 1,00,000)
* Required Printer, Steel Almirah, Repair of lab apparatuses
* Projector for Economics department
 |
|  November: | * Repair of windows, doors, fitting of glasses in commerce department
* Construction of new bathroom for students through P.W.D.
* Painting of Almirahs in Physics and Commerce department Buying of Sofa Set for Principal Office and Staff- room
* Renovation of Chemistry lab-I
 |

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 **Details about Academic Programmes**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | 1 |  |  |  |
| PG | 9 |  |  |  |
| UG | 5 |  |  |  |
| PG Diploma |  |  |  |  |
| Advanced Diploma |  |  |  |  |
| Diploma (Stock Marketing & Trading Operations) | 1 |  |  |  |
| Certificate | Finishing School | 1 |  |  |
| Others |  |  |  |  |
| **Total** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary | 1 |  |  |  |
| Innovative | 1 |  |  |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

 (ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester |  |  |  |       |
| Trimester |  |
| Annual |  |

1.3 Feedback from stakeholders\* Alumni 🗹 Parents 🗹 Employers Students 🗹

 ***(On all aspects)***

 Mode of feedback : Online 🗹 Manual 🗹 Co-operating schools (for PEI)

***\*An analysis of the feedback is attached as Annexure-B***

1.4 **Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

As the colleges is affiliated with Panjab University, Chandigarh, the staff members have to act upon the syllabus prescribed by the P.U. only.

1.5 **Any** **new Department/Centre introduced during the year. If yes, give details.**

Finishing School under RUSA was started in 2015 and is working successfully.

***\* Details of Finishing School is attached as Annexure -C***

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 50 | 06 | 34 | 9 |  |

2.1 Total No. of permanent faculty

24

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors | Associate Professors | Professors | Others | Total |
| R | V | R | V | R | V | R | V | R | V |
|  |  |  | 2 |  |  |  |  |  |  |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

16

55

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 **Faculty participation in conferences and symposia:**

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 5  |  |  |
| Presented papers | 10 | 22 |  |
| Resource Persons |  | 1 | 1 |

2.6 **Innovative processes adopted by the institution in Teaching and Learning:**

On the recommendations of the University Grants Commission, S.C.D. Government College, Ludhiana has started the online admission process to ensure greater transparency in the admission process and to ensure efficiency. The dynamic website of the college [www.scdgovtcollege.ac.in](http://www.scdgovtcollege.ac.in) was launched in the month of July, 2015 and the applications were received online from the students. A total of 15752 students registered online for various courses running in the college.

Keeping in view the diversity of students, **752** students are presently pursuing under graduation in the evening section of the college. Teachers play the role of motivators and mentors in tutorial groups which are organized after every fifteen days. Proper mentorship record is maintained by the in charges of the tutorial group.

 The Teaching Learning process followed in the college is exhibited in the following chart:



* ***Internal Evaluation at Under Graduate level:***

20% marks in each paper will be internal assessment based on the following parameters:

1. Mid-Semester Test: 50%
2. Class/Snap Test: 25%
3. Attendance: 25%
* ***Internal Evaluation at Post Graduate level***

Maximum marks for external/written examination are 80 marks and Internal Assessment is 20 marks.

The marks for Internal Assessment will be divided as Follows:

1. Attendance: 20%
2. Written Assignments: 30%
3. Mid Semester Test: 50%

**Other initiatives taken by the college in tune with the Panjab University regulation in order to improve the quality education, following measures are taken:**

* Online filling of Examination Forms
* Unique Identification Cum Roll Number marked as PUPIN Number for all under graduate students.
* Display of Internal Assessment Awards on the Notice Board to ensure transparency and students satisfaction.
* Declaration of House Examination result in time bound manner by the Examination Branch with total computerization of examination records.
* Declaration of final examination result by the Panjab University online on the University website: [www.puchd.ac.in](http://www.puchd.ac.in) as well as [www.scdgovtcollege.ac.in](http://www.scdgovtcollege.ac.in) so that no student suffers in his/ her career mobility and academic progression due to delay in declaration of results and issue of mark sheets.
* Adherence to the University Calendar.
* Semester system has been introduced in all the courses – post graduate as well as in undergraduate level. It reduces the load of the students and inculcates regular and consistent study habits.
* Since the academic year is divided into two semesters, it also has the advantage of providing upward mobility; the students can clear the backlog even after moving to the next semester. It also enables the students to learn at their own pace.
* Examination Branch of the college is now fully computerized. Students can fill their examination forms online and download admit cards and provisional result cards.
* The college has also purchased a metal detector in order to stop cheating and copying during examinations.

2.7 Total No. of actual teaching days

180

 during this academic year

2.8 Examination/ Evaluation Reforms initiated by

 the Institution (for example: Open Book Examination, Bar Coding,

 Double Valuation, Photocopy, Online Multiple Choice Questions)

10

2.9 No. of faculty members involved in curriculum

 restructuring/revision/syllabus development

 as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75-80%

2.11 Course/Programme wise distribution of pass percentage:

|  |  |  |
| --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division |
| Distinction | I  | II  | III  | Pass  |
| UG | 3745 | 16 | 1800 | 1000 | 945 | - |
| PG | 1185 | 25 | 525 | 611 | 49 | - |
|  |  |  |  |  |  |  |

* 1. **How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**
* To instil the motto of the college ‘Dare to be True’.
* Facilitating higher education for rural, financially disadvantaged learners and imparting gender sensitive quality education as per vision 2020.
* To provide training programs in computers, environmental studies and STEPS.
* To motivate students for excellence in academics, sports, cultural heritage and co-curricular activities for developing a holistic outlook,
* Conducted 3 lectures under Faculty Development Programme.

2.13 **Initiatives undertaken towards faculty development**

|  |  |
| --- | --- |
| **Faculty / Staff Development Programmes** | **Number of facultybenefitted** |
| Refresher courses | 50 |
| UGC – Faculty Improvement programme |  |
| HRD programmes | 2 |
| Orientation programmes | 50 |
| Faculty exchange programme | 1 |
| Staff training conducted by the university | 2 |
| Staff training conducted by other institutions | 3 |
| Summer / Winter schools, Workshops, etc. | 10 |
| Others |  |

2.14 **Details of Administrative and Technical staff**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of PermanentEmployees | Number of VacantPositions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 11 | 3 |  |  |
| Technical Staff | 41 | 24 |  | 1 |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 **Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

### The IQAC of the college provides opportunities for research and scholarly activities at undergraduate and post graduate level. Seminars, conferences, workshops and extension lectures are held by various departments which lend high impact to the learning process making it critically analytical.

### Research Oriented Programmes in Commerce and Business Innovations/Information Technology and Geography Department

* Post Graduate Department of Commerce and Business Innovations
* Research Internship Projects of M.Com (Semester System)
* Research Projects in the Department of Computer Science and Information Technology
* Research Projects in Department of Geography
* Research at Doctoral Level

### Research by the teachers of different departments

### Extension Activities and Institutional Social Responsibility Collaborations

3.2 **Details regarding major projects**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.3 **Details regarding minor projects**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  |  |  |  |
| Outlay in Rs. Lakhs |  |  |  |  |

3.4 **Details on research publications**

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 6 |  |  |
| Non-Peer Review Journals | 1 |  |  |
| e-Journals | 2 |  |  |
| Conference proceedings | 10 |  |  |

3.5 **Details on Impact factor of publications:**

 Range Average h-index Nos. in SCOPUS

3.6 **Research funds sanctioned and received from various funding agencies, industry and other organisations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | DurationYear | Name of thefunding Agency | Total grantsanctioned | Received |
| Major projects |  |  |  |  |
| Minor Projects |  |  |  |  |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects*(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total |  |  |  |  |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

7

2

1

 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

 UGC-SAP CAS DST-FIST

 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

 INSPIRE CE Any Other (specify)

Innovative Research (M.Com -BI )

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  Level | International | National | State | University | College |
| Number |   |  4 |   |   |  1 |
| Sponsoring agencies |   |   |   |   |   |

 3.11 No. of conferences

 organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

MOU with LSE, SKD Learning Private Limited.

1

3.13 No. of collaboration International National Any other

2

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

 From Funding agency From Management of University/College

 Total

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied |  |
| Granted |  |
| International | Applied |  |
| Granted |  |
| Commercialised | Applied |  |
| Granted |  |

 3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
|  |  |  |  |  |  |  |

 Of the institute in the year

3.18 No. of faculty from the Institution

5

 who are Ph. D. Guides

 and students registered under them

22

3.19 No. of Ph.D. awarded by faculty from the Institution

3

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

1

 JRF SRF Project Fellows Any other (RJF)

1

3.21 No. of students Participated in NSS events:

190

 University level State level

 National level International level

3.22 No. of students participated in NCC events:

1

 University level State level

 National level International level

1

3.23 No. of Awards won in NSS:

 University level State level

 National level International level

 **Note:** One cadet selected for Republic Day Camp.

3.24 No. of Awards won in NCC:

 University level State level

 National level International level

3.25 No. of Extension activities organized

11

 University forum College forum

3

22

9

 NCC NSS Any other

3.26 **Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

The NSS unit (Boys & Girls) carried out various activities to sensitize the students and the general public towards socially relevant issues, these includes:

* An interactive workshop on awareness about Thalassemia
* Awareness rally organized on Drug abuse
* Poster making and Slogan writing competition on Female Foeticide, Swachh Bharat Abhiyan, gender equality
* Tree plantation drive
* A cleanliness drive

Under the guidance of IQAC, the college hosted many activities in the sphere of extension activities and institutional social responsibilities.

**Department of English:**

* Creative Writing Contest
	+ - * Hand Writing Contest
			* Fresher’s Fiesta
			* One day Educational Trip
			* Film Screening

**Department of Hindi:**

* Munshi Premchand Jayanti
* Teacher’s day
* Hindi Divas Samaaroh

**Department of Geography:**

* Map filling Competition
* Teacher’s Day Celebration
* Map making Competition
* Educational Trip to Chandigarh, Pinjore and Kasauli

**Department of Economics:**

* Inter College Quiz Competition
* Teacher’s day Celebration
* Poster making Competition
* Journal Current Economic Outlook released
* Educational Tour to Wetland n Bird Century, Harike Pattan and Hussainiwalan Border, Ferozepur
* Group Discussion on Current Topic: GST

**Department of Computer Science & Information Technology:**

* Mega Placement Drive
* Workshop on Big Data and Android
* Workshop on Sixth Sense Technology
* Placement Drive to select the students from BCA-IIIrd and M.Sc (IT)

**Department of Chemistry:**

* Educational trip to Funcity and Naina Devi
* Construction and Inauguration of New lab

**Department of Physics:**

* Paper Reading Contest
* One day Educational Trip to Virasat-e-Khalsa and Naina Devi

**Department of Botony and IMB:**

* Educational Trip to Mussorie and Dehradun

**Department of Zoology:**

* One day visit to College of Fisheries, Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

**4.1 Details of increase in infrastructure facilities:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 42 acres | Finishing School Girls’ Hostel Boys’ Hostel | RUSA/HEISMP LAD FUND, Dr. M.S. GillPunjab Government | 2.5 Lacs3.20 Crores |
| Class rooms | 52 | 2 | Punjab Government |  |
| Laboratories | 20 | 1 | Punjab Government |  |
| Seminar cum Smart Classrooms | 4 | 1 | Alumnus (Sh. J.R. Singhal of Eastman India Pvt. Limited) |  |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. |  | 5 | PTA, HEIS, Punjab Government |  |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 20 Lacs |  |  |  |
| Others Conference RoomNew Entrance Gate |  |  2 | College Development FundAlumni (S. Onkar Singh Pahwa, Avon Cycles Pvt. Ltd.)) |  |

4.2 **Computerization of administration and library**

 The administrative, finance and examination section of the college have totally been computerized. The admission to various classes or vertical rise is done strictly on merit as per the directive of the state higher education department and P.U. Chandigarh. These are made public through the admission notice in the newspaper and the prospectus. The gender / caste wise list is sent to the University for Registration. The Administrative branch has totally been renovated.

 The annual or semester examinations are external i.e. held by the P.U. Chandigarh during each academic session. The college holds internal examination for determining eligibility for external examinations. The university, with the support of the college Principal and staff, conducts examinations and evaluate answer books. The results are computed by the university which later on publishes them, awards detailed marks cards, certificates and the degrees which are awarded during annual convocations. The detail marks cards are recorded in soft and hard copies by the local register of examination branch before these are disbursed to the students.

The Central Library of S.C.D. Government College, Ludhiana is a rich source of learning. It is accessible to a large number of students, irrespective of caste, creed, and society. The library is a store house of knowledge for everybody. We have 106266 books on different subjects. We have added 311 new volumes so far this year and more volumes are in the process of being added. This year the library has been fully computerized and students are provided access to e-resources (e-books & e-journals) free of cost thereby facilitating expeditious and exhaustive information from the library at the click of a button. We also provide newspapers, magazines, journals in print form to students and staff. The library has a large reading room with 150 seating capacity in it. Xerox facility, CAS, reference services are also provided to the students and staff members. We also provide training to Diploma and Degree students of Library and Information Science.

 This year onwards we are providing web OPAC (ONLINE PUBLIC ACCESS CATALOGUE) access to the students so that they can access books and journals from their home itself without having to make a physical journey to the library. Now library is not bound within four walls, its dimensions expand to spread knowledge far and wide.

**IMPROVEMENT IN THE LIBRARY**:

* OPAC (Online Public Access Catalogue) facility for staff and students
* A number of departments have set up departmental libraries out of donation from serving and retired faculty.

4.3 **Library services:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Existing (2014)** | **Newly added (2015)** | **Total** |
| **No.** | **Value** | **No.** | **Value** | **No.** | **Value** |
| Text Books | 93835 |  | 310 | 114153 | 94145 | 114153 |
| Reference Books | 12388 |  | 08 | 5330 | 12396 | 5330 |
| e-Books | 83000+ | 5,000 |  |  | 83000+ | 5,000 |
| Journals | 55 | 50,000 |  |  | 55 | 50,000 |
| e-Journals | 6247 | 5,000 |  |  | 6247 | 5,000 |
| Digital Database |  |  |  |  |  |  |
| CD & Video |  |  |  |  |  |  |
| Others (specify) |  |  |  |  |  |  |

4.4 **Technology up gradation (overall)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 46 | 3 | 4 |  |  | - |  |  |
| Added |  |  | 1 |  |  | 1 |  |  |
| Total | 46 | 3 | 5 |  |  | 1 |  |  |

4.5 **Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)**

* Smart Class Rooms are constructed with LED Projectors for the efficient training of teachers and students.
* The college campus has been fully enabled with Wi-Fi connectivity during the session 2015.The facility of Wi-Fi is given free of cost to the students and teachers during college hours.

4.6 **Amount spent on maintenance in lakhs :**

1,83,150/-

 i) ICT (wifi)

45,000/-

 ii) Campus Infrastructure and facilities (Online Admissions)

 iii) Equipments (Server, SMS pack, Service pack)

1,28,000/-

 iv) Others

3,56,150/-

 **Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 **Contribution of IQAC in enhancing awareness about Student Support Services**

The IQAC provides all information regarding faculty(Deptt.wise)and the qualifications of faculty members.It gives information regarding different courses provided by the college.U.G and P.G courses in various streams.It clearly mentions the rules for admission,eligibility conditions,fess structurwe and rules to be followed by the students after admission.

It also gives a detailed inside into the various activities which are available in the college like extra-curricular activities and sports,social services schemes and clubs,awards and honours ,special incentives and scholrships. The prospectus clearly mentions rules and regulations to be followed by the students in various house examinations.

Scholarships are provided to the students with disables financial background(S.C and B.C) students.Fresh scholarships are awarded to new students while those of old ones are renewed. Scholarships are given to the students on the basis of merit in previous class as per Panjab University norms and even on minority basis. It is ensured that scholarships are disbursed on time.

5.2 **Efforts made by the institution for tracking the progression**

The institution ensures its commitment and accountability by adhering to all the norms and rules mentioned in the prospectus and by ensuring that various academic and infrastructural facilities actually reach the students.

The College is committed to achieve its motto “DARE TO BE TRUE” and has outlined its following objectives:

1. To preach the motto of the college 'DARE TO BE TRUE'.
2. To facilitate education for rural and financially disadvantaged learners and to impart gender- sensitive quality education as per vision 2020.
3. To motivate students for excellence in academics, sports, cultural and co-curricular activities in order to develop a holistic personality.
4. To provide training programs in computers, environmental studies and soft skills (Finishing School).

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 3745 | 1185 | 2 |  |

5.3 (a) Total Number of students

 (b) No. of students outside the state

10

 (c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 3452 | 70 |

|  |  |
| --- | --- |
| No | % |
| 1478 | 30 |

 Men Women

|  |  |
| --- | --- |
| Last Year | This Year |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
|  |  |  |  |  |  | 2853 | 1598 | 479 |  |  | 4930 |

Demand ratio       Dropout %

5.4 **Details of student support mechanism for coaching for competitive examinations (If any)**

Finishing school under the guidance of RUSA started in the college to groom the students for the competitive world. Besides, the college has a structured mechanism for career guidance and placement of its students. Time to time career cell organizes various career cell guidance programs namely in the fields of banking, insurance, marketing, finance, human resource management etc.15 to 20% students are selected after clearing their final examination.

 No. of students beneficiaries

150 (Approx)

5.5 **No. of students qualified in these examinations**

6

 NET SET/SLET GATE CAT

 IAS/IPS etc State PSC UPSC Others

22(Ph.D.)

6(CA/CS)

5.6 **Details of student counseling and career guidance**

 The Guidance and the counseling unit of the college is actively engaged in providing the students information about various fields and their corollaries which result in job opportunities. They are made aware of the ways and the means of getting a job and vertical progression methodology thereafter. The students have benefitted from these.

Students are advised to pursue their higher education by joining various programs advertised by the different institutions. Even personally, students are advised to read the newspapers which are available in the departments as well as in the main library. Students are counseled to follow their future career in various sectors. The teachers motivate the students according to their ability and they also enlighten the students about their inner strengths and weaknesses so that the student can realize his or her potential. Even in the class rooms the teachers create awareness about ethical issues, social dilemmas, adolescence problems, drug addiction issues and crime related issues in the society. Some times if the students have personal problems due to the marital issues of their parents or any other reason or they want to seek guidance related to their career, the can discuss these in the tutorial classes with their respective teachers. Various extension lectures have been conducted on student realted issues where prominent researchers, industrialists and academicians guide the students for further growth and career opportunities .They give a clear idea to the students regarding the current market scenario and how they can carve a niche for themselves.

 No. of students benefitted

250

5.7 **Details of campus placement**

|  |  |
| --- | --- |
| ***On campus*** | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| CYBER-INFO-RTE | 30 | M.Sc (IT)=04BCA 3rd =01 | BCA 3rd =06 (WIPRO LTD.) |

5.8 **Details of gender sensitization programmes**

The Red Ribbon Club of the college is providing valuable services to the students so that they can become aware of social issues like Drug addiction and HIV Aids. They are also advised through extension lectures to spread such awareness in society too. In this way they become the ambassadors of Red Ribbon Club of S.C.D Govt. College, Ludhiana.

5.9 **Students Activities**

 5.9.1 No. of students participated in Sports, Games and other events

125

4

17

 State/ University level National level International level

 No. of students participated in cultural events

33

 State/ University level National level International level

5.9.2 **No. of medals /awards won by students in Sports, Games and other events**

4

5

33

 Sports : State/ University level National level International level

3

 Cultural: State/ University level National level International level

5.10 **Scholarships and Financial Support**

|  |  |  |
| --- | --- | --- |
|  | Number ofstudents | Amount |
| Financial support from institution  |  |  |
| Financial support from government | 857 | 28,52,400/-(300/- P.M. for First Year Students for 10 months only)(3600/- P.M. for renewal the students for 12 months)Note:- The amount is deposited by DBT.  |
| Financial support from other sources |  |  |
| Number of students who received International/ National recognitions |  |  |

5.11 **Student organized / initiatives**

1

Fairs : State/ University level National level International level

1

Exhibition: State/ University level National level International level

5.12 **No. of social initiatives undertaken by the students**

3

5.13 **Major grievances of students (if any) redressed**

The college does have a Student Grievance Redressal cell. The Principal and the staff are easily accessible by the students. No case of grievance has been reported during the last 4 years. The college has a committee headed by female teacher to check the sexual harassment. Pictorial duties are allotted to the staff members for staff ensuring discipline the student council partly has girl students to safeguard the interests of the girls. No case of sexual harassment has been reported as yet. No case of ragging has been reported during this year. Display of Anti Ragging Board has been done in all corners of the college and the students are instructed in the very beginning not to indulge in such activities.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 **State the Vision and Mission of the institution**

**Vision:** Transforming lives and communities through learning.

**Mission:** Our mission is to cultivate in students a passion for learning respect for others, while embracing diversity and the pursuit of excellence. To create a community in which individuals develop competence, confidence and character. To create a healthy learning environment in and out of the classroom. To develop creative and critical thinkers, unafraid to express their ideas, who are prepared to seak meaningful achievements and to live by our motto. ‘Dare to be True’ in service of the nation.

**Objectives**

* To create the educational needs of the youth of the region from all sections of society, especially attending to the needs of economically backward and under privileged classes.
* To empower students not merely with degrees but also skills necessary for diverse career options.
* To provide such education as is commensurate with the present times.
* To integrate curriculum with various community oriented programs.
* To promote excellence in academics, sports, cultural heritage motivation and provide them value education.

6.2 **Does the Institution has a management Information System**

The college being a Government institution has to follow the programs and policies of the State Government. As college is affiliated to P.U. Chandigarh, it follows instructions issued by university regarding admissions, reservations, system of examination, sports activities, cultural activities etc. However, for the effective implementation of these policies and for quality enhancements, the college Principal, the College Council, IQAC and the entire faculty make concerted efforts. The Principal holds meetings with the college council, heads of the various departments, different committees Internal Quality Assurance Cell (IQAC) and Quality Management Cell (QMC) on regular basis for devising appropriate strategies for quality enhancements. Faculty members are involved in designing of syllabus, examination system through different board of studies constituted by university.

6.3 **Quality improvement strategies adopted by the institution for each of the following:**

6.3.1 **Curriculum Development**

The students of B.Sc. (V.E.) in Industrial Microbiology (IMB), MA (Geography), MA (Economics) , M.com. (General) and M.com (BI) undertake research projects and on Job Training (OJT) courses. The PG students of Hindi have the option to start their Ph.D. program. The UG/PG students of other streams are also encouraged to write project reports on the assigned themes.The faculty members represent UG and PG Board of Studies in their respective subjects and in administrative and management capacities for the upgradation and modernization of the curriculum and regulation of academic ethics. All PG departments have a semester system instead of an annual examination system. The college has started semester system at the entry level of each UG-Course.

6.3.2 **Teaching and Learning**

* On the recommendations of the University Grants Commission, S.C.D. Government College, Ludhiana has started the online admission process to ensure greater transparency in the admission process and to ensure efficiency.
* The dynamic website of the college [www.scdgovtcollege.ac.in](http://www.scdgovtcollege.ac.in) was launched in the month of July, 2015 and the applications were online from the student population.
* A total of 15752 students registered online for various courses running in the college.
* Keeping in view the diversity of students, **752** students are presently pursuing under graduation in the evening section of the college.
* Teachers play the role of motivators and mentors in tutorial groups which are organized after every fifteen days. Proper mentorship record is maintained by the incharges of the tutorial groups.
1. ***Internal Evaluation at Under Graduate level:***

20% marks in each paper will be internal assessment based on the following parameters:

A. Mid-Semester Test: 50%

B. Class/Snap Test: 25%

C. Attendance: 25%

1. ***Internal Evaluation at Post Graduate level***

Maximum marks for external/written examination are 80 marks and Internal Assessment is 20 marks.

**Other initiatives taken by the college in tune with the Panjab University regulation in order to improve the quality education, following measures are taken:**

* Online filling of Examination Forms
* Unique Identification Cum Roll Number marked as PUPIN Number for all under graduate students.
* Display of Internal Assessment Awards on the Notice Board to ensure transparency and students satisfaction.
* Declaration of House Examination result in time bound manner by the Examination Branch with total computerization of examination records.
* Declaration of final examination result by the Panjab University online on the University website: [www.puchd.ac.in](http://www.puchd.ac.in) as well as [www.scdgovtcollege.ac.in](http://www.scdgovtcollege.ac.in) so that no student suffers in his/ her career mobility and academic progression due to delay in declaration of results and issue of mark sheets.
* Adherence to the University Calendar.
* Semester system has been introduced in all the courses – post graduate as well as in undergraduate level. It reduces the load of the students and inculcates regular and consistent study habits.
* Since the academic year is divided into two semesters, it also has the advantage of providing upward mobility; the students can clear the backlog even after moving to the next semester. It also enables the students to learn at their own pace.
* Examination Branch of the college is now fully computerized. Students can fill their examination forms online and download admit cards and provisional result cards.
* The college has also purchased a metal detector in order to stop cheating and copying during examinations.

6.3.3 **Examination and Evaluation**

The administrative, finance and examination section of the college have totally been computerized. The admission to various classes or vertical rise is done strictly on merit as per the directive of the State Higher Education Department and P.U. Chandigarh. These are made public through the admission notice in the newspaper and the prospectus which is published every year. The list of enrolled students’ gender / caste wise is sent to the University for Registration. The Administrative branch has totally been renovated.

The annual or semester examinations are external i.e. held by the P.U. Chandigarh during each academic session. The college holds internal examination for determining eligibility for external examinations. The university, with the support of the college Principal and staff, conducts examinations and evaluate answer books. The results are computed by the university which later on publishes them, awards detailed marks cards, certificates and the degrees which are awarded during annual convocations. The detail marks cards are recorded in soft and hard copies by the local Registrar of examination branch before these are disbursed to the students.

The marks for Internal Assessment will be divided as Follows:

 (a) Attendance: 20%

 (b) Written Assignments: 30%

 (c) Mid Semester Test: 50%

6.3.4 **Research and Development**

  **Research Programmes:**

* Mr. Harbans Singh (Geography) has submitted his Ph.D Thesis.
* Mr. Kamal Kishore(Mathematics) has submitted his Ph.D thesis.
* Ms. Parveen Gupta (Economics), Ms. Prem Singla(History) , Ms Kajla(English) and Mr. Husan Lal Basra (commerce) are registered for their Ph.D. degree.
* The IAPT, IABT and IOM regularly hold seminars/workshops/examinations on the respective subjects.
* National Seminars conducted by the Departments of Commerce, Punjabi and English
* Seminar on Right to Information act 16-02-2015
* National Conference organized by the Department of Hindi
* Extension Lectures organized by Departments of English, History, Chemistry and Economics
* Teachers Day celebrated on 5th September,2015
* Hindi Divas celebrated on 14th September,2015
* *Sadbhavna Rally* (Rally on Communal Harmony) conducted by students of Punjabi Department on 03-11-2015
* World AIDS Day celebrated by Red Ribbon Club on 1st Dec,2015
* Faculty Development Programmes conducted from time to time

**Ph.D. Awarded** : Dr. U.B. Singh (Commerce),Dr. Puran Singh (Economics) ,Dr. Jagtar Singh (Economics),Dr. Harblas Heera(Commerce)

**Research Papers :**Dr. M.K. Arora (Hindi), Dr. Hardeep Singh (Hindi), Dr. R.K. Jain (Hindi), Dr. G.S. Sandhu (Maths), Dr. A.K. Bhalla ( Commerce), Dr. B.K. Khurana (Commerce), Dr. Harblas (Commerce), Dr. U.B. Singh (Commerce), Dr. Chandip Kaur (English), Dr. Reetinder Joshi (English), Ms Amita Rawlley(English), Dr.Neelam Bhardwaj(English), Ms Harmeet Kaur Jhajj(English), Mr. Kamal Kishore (Maths).

* Member Senate P.U. Chandigarh : Dr. Mukesh Arora
* State Subject expert on Edu-Sat : Dr. A.K.Bhalla (Commerce)

**6.3.5 Library, ICT and physical infrastructure / instrumentation**

**Library:**

* OPAC(Online Public Access Catalogue) facility for staff and students
* A number of departments have set up departmental libraries out of donation from serving and retired faculty.

**ICT:**

* EDU-SAT lab. is a functional unit. The faculty members Telecast live their lectures on different subjects
* The computers labs for BCA/PGDCA/M.Sc. (IT) have been added
* All science laboratories have been upgraded
* Smart class rooms have been added
* Extension lecturers are held in seminar halls / auditorium fitted with LCD / OHP / Micro slide projectors

 **Internet Access :**

* The existing NRC-UGC has been upgraded with broadband internet connectivity and the latest Photostat machine
* The teachers of computer science department impart knowledge on computer programs to the teachers, secretarial staff, students and financially weaker section of the society
* The college has instituted and registered a society in ICT as HEIS-SCD-ICT society under the auspices of Punjab Higher Education Information Society (PHEIS). The society has started with regular programs of BCA / BBA / PGDCA/ Diploma in Stock Market and trading Operations and M.Sc. (IT)
* The students have free access to internet facilities. Twenty connections exist in different departments
* The ‘INFLIBIT’ library facility is available to the teachers and the students

**Infrastructure:**

* Hostels ( separate for Boys and Girls)
* Science Labs. : Computers for BCA/PGDCA/MSC.(IT)
* Smart Classrooms : BBA and M.com (BI)
* Cricket Ground : Renovated pitch
* Photostat machines : Office / library / remedial classes
* Electricity: New Wiring for total Building
* Public Utilities for staff and students

6.3.6 **Human Resource Management**

Being a Government institution, S.C.D. Government College, Ludhiana is distinct from other similar institutions as its mission is to impart quality education at a subsidized cost. This institution is a ‘non- profit’ organization. The college adopts a holistic approach towards research which centres around the biodiversity, economy and sustainability of the region. The College is highly cognizant of its social responsibilities and encourages formal and informal interaction for community development through various extension activities. The college encourages interactions and industry tie- ups. Experts from the industry have been included in panel of Board of Studies of Community College to give expert and pertinent advice about industry scenario (The Community College is running a Diploma in Stock Market and Trading Operations). Frequent visits by the experts from the industry are organized by department of Commerce and Business Innovations and Finishing School to the campus to deliver guest lectures to update students with the dynamics of the corporate world. Industrial visits by students and faculty are encouraged to expose them to the practical work-environment. The college regularly organizes Faculty Development Programmes to update the knowledge of the teachers and sharpen their teaching skills.

6.3.7 **Faculty and Staff recruitment**

Being a Govt. institution, the regular teachers are recruited by P.P.S.C..Only adhoc/guest faculty teachers can be recruited by the Principal.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Teacher** | **Admn. Staff** | **Lab Staff** |
| REGULAR  | - | - | **-** |
| GUEST FACULTY  | **55** | **02** | **07** |

6.3.8 **Industry Interaction / Collaboration**

S.C.D Government college Ludhiana has signed a Memorandum of Understanding (MOU) with Ludhiana Stock Exchange Limited to impart training to the students who have been admitted to the Programme**:** Diploma in Stock Market and Trading Operations under the Community College Scheme of the University Grant Commission, New Delhi. In this year 2015, 25 students of S.C.D Government College Ludhiana have been trained by the Ludhiana Stock Exchange under the scheme.

6.3.9 Admission of Students

5930

|  |  |
| --- | --- |
| Teaching |   |
| Non teaching |  |
| Students | Yes |

6.4 Welfare schemes for

6.5 Total corpus fund generated

As per Punjab Government Norms

6.6 Whether annual financial audit has been done Yes 🗹 No

6.7 **Whether Academic and Administrative Audit (AAA) has been done?**

|  |  |  |
| --- | --- | --- |
| Audit Type | External | Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | AG Pb./CHD | Yes | Bursar |
| Administrative | Yes | Local Audit Office | Yes | Principal |

6.8 **Does the University/ Autonomous College declares results within 30 days?**

 For UG Programmes Yes 🗹 No

 For PG Programmes Yes 🗹 No

6.9 **What efforts are made by the University/ Autonomous College for Examination Reforms?**

6.10 **What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

6.11 **Activities and support from the Alumni Association**

 Meetings of Alumni Association are held from time to time.The illustrious alumni Dr. M.S Gill, Sr. Onkar Singh Pahwa and Sh. J.R Singhal have contributed generously for the construction of Girls’ hostel,Main Entrance Gate and Seminar cum Smart Classroom. It is indeed a matter of pride for the college.

6.12 **Activities and support from the Parent – Teacher Association**

|  |  |
| --- | --- |
| January | * Shifting of Physical Education Department and renovation of Gymnasium
* Making of cabins, steel almirahs for various departments and faculty members
* Furniture for Canteen
 |
| March | * Chairs for Chemistry department
* 8 chairs for staff room
* Repair and painting of net fencing of hockey ground
* Fencing of parks opposite Chemistry Dept and Maths Dept.
* Repair of old machines and gymnasium
* Renovation of Gymnasium
* Repair of chairs in Sahir Auditorium
 |
| August | * Purchase of chemicals, salts, jars and glass frames for chemistry dept
* Fitting of gas supply pipes for newly build labs in chemistry
* Purchase of beds, chairs and tables for boys hostel
* Flooring of Commerce Dept
* Purchasing of almirah for keeping research work
 |
| September | * Stools for Botony and Zoology Dept.
* Printer, Steel almirah, Repair of lab apparatuses
* Multimedia Projectors for various Departments
 |
| November | * Repair of windows, doors, fitting of glasses in Commerce Dept
* Construction of new Wash rooms for students through P.W.D.
* Painting of almirahs in Physics and Commerce Dept
* Purchase of Sofa Set for Principal’s Office and Staff- room
* Renovation of Chemistry Lab-I
 |

6.13 **Development programmes for support staff**

Since the entire Administrative block and the library has been computerized and Wi-Fi enabled, the non-teaching staff of the college is trained for the same through In-House training sessions organized at regular intervals by the Department of Computer Science.

6.14 **Initiatives taken by the institution to make the campus eco-friendly**

**The Environment Club of the college took the following initiatives for a sustainable development programme:**

* Setting up of a vermicompost unit.
* Construction of a rain water harvesting unit.
* In addition to this, the NSS units of the college carried out awareness campaigns and cleanliness drives from time to time for sensitizing the students towards environment protection and maintaining cleanliness in the campus.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

 functioning of the institution. Give details.

**Innovation in Curricular Designs and Transactions :**

 The students of B.Sc. (V.E). in Industrial Microbiology (IMB), M.A.(Geography), M.A. (Economics),M.com. (General) and M.com (BI) undertake research projects and On Job Training (OJT) Courses. The PG students of Hindi have the option to start their Ph.D. program. The UG/PG students of other streams are also encouraged to write project reports on the assigned themes.

The faculty members represent UG and PG Board of Studies in their respective subjects and in administrative and management capacities for the up-gradation and modernization of the curriculum and regulation of academic ethics. All PG departments have a semester system instead of an annual examination system. The college has started semester system at the entry level of each UG-Course.

 The students of B.Sc. (V.E)-IMB course are taught Biostatics by the departments of Mathematics/Economics/Commerce. The subject of Environmental Education - a non-credit compulsory course for first year students of BA/B.Sc/B.Com/BCA (TDC) is taught by teachers from Botany / Zoology / Geography / Chemistry / Physics / Hindi. The subject of History and Culture of Punjab is taught by the teachers from the department of History. Similarly, the subjects of English / Business Communication Skills / Punjabi are taught at the entry level of UG students by the teachers of English and Punjabi. The subject of Economics to the Commerce students of UG and PG level is taught by teachers of the Economics Department. Besides, Extension Lectures, Quiz Competitions, Yoga, PDP, STEPS, Spiritualism, Entrepreneurship, Computers. First-Aid, traffic rules, and Moral Education are being conducted by resource persons of eminence.

The conceptual plan of Panjab University Chandigarh regarding theory and practical examinations, internal assessment through attendance, project reports, assignments, behaviour in classes, class tests, proficiency in practical examination, besides the house examination, is being followed in letter and spirit. The college has introduced a semester system from academic session 2012-13 at PG-level and from 2014-15 at UG level.

7.2 **Provide the Action Taken Report (ATR) based on the plan of action decided upon at the**

 **beginning of the year**

The Internal Quality Assurance Cell (IQAC) of S.C.D. Govt. College, Ludhiana with an aim of Total Quality Management (TQM) in all aspects of higher education conducts regular meetings to discuss and enlist an agenda for striving towards achievement of Quality Enhancement. The Internal Quality Assurance Cell held a special meeting to assess the achievements and their impact on quality of teaching. It has been observed that the IQAC has succeeded in benefitting this institution and the spurt of the development is being maintained. The recommendations after evaluating their viability have by and large strictly been adhered to enhance total quality management in all aspects of Higher Education. Various plans undertaken during the time period have found their destination or are in continuity.

The college is proud to announce the introduction of following courses:

* A Finishing School became functional from 1st Nov, 2015 to enhance soft skill development and personality grooming of outgoing graduates.
* Computerization of central library with internet facility.
* INFLIBIT – facility for students and teachers.
* Personality Development Program for Faculty.
* Extension lectures through EDU-SAT.
* Establishment of Community College to run Diploma in Stock Marketing and Trading Operations.

 The college is committed to aspire and excel in the arena of teaching, learning and evaluation for which the following agenda has been proposed :

* To encourage teachers to participate and present research papers in academic conference / seminars/ workshops to upgrade their existing knowledge.
* To encourage teachers to improve their academic credentials, earn faculty improvement programs from UGC and to earn research projects from UGC/DST.
* To interact with all heads of the department regarding quality aspect and solicit regular reports from them in the context of departmental activities.
* To encourage every department to establish departmental libraries with latest literature and to strengthen the existing ones.
* Implementation of plans encouraging various Departments to organize seminars/workshops/conferences to be submitted to UGC/DCDC, PU. Chandigarh / DST New Delhi / NAAC Bangalore or any other agency for financial aid.
* To suggest restructuring of internal education system to suit global requirements.
* To stimulate the process of knowledge creation, apart from knowledge dissemination.
* To undertake purchase of software for academics, administrative and library purposes.
* To train students for competitive examinations and to hold remedial classes.
* And above all, to train students to be holistic and to sensitise them towards the culture and heritage of the state and the country.

The local IQAC is proud to announce that almost all projects undertaken so far have attained their desired results. Still, IQAC feels that there is ample scope for improvement and therefore, aspires to excel in future, under the aegis of NAAC, Bangalore. The IQAC has thus resolved to strive harder and make concerted effort to attain the zenith of its preferential goals. The stakeholders of this institution participate enthusiastically in various academic, research-oriented, administrative and financial activities .

Many of the members have contributed to the State, National and International conferences/seminars/workshops and have participated / presented / published research papers. Dr. A.K. Bhalla, Dr. G.S. Sandhu. Dr. B.K. Khurana, Dr. U.B. Singh, Dr. Harblas, Mr. Jagtar Singh and Dr. M.K. Arora have completed their major UGC research projects. Mr. Kamal Kishore (Maths) and Mr. Harbans Singh (Geography) have submitted their Ph.D. thesis. Ms. Poonam Mitttal and Mr. Surjit Singh have been promoted as Principals. Dr. M.K Arora, Dr. Hardeep Singh, Dr. R.K Jain Dr. Puran Singh, Dr. Chandip Kaur, Dr. Reetinder Joshi, Dr. A.K Bhalla, Dr. Jagtar Singh and Dr. G.S Sandhu have been promoted as Professors. There are 22 research scholars registered for Ph.D. in the Dept. of Hindi. Prof. (Dr.) M.K. Arora, Prof (Dr.) R.K. Jain and Prof (Dr.) Hardeep Singh are guiding these scholars.

7.3 **Give two Best Practices of the institution**

* Establishment of Finishing School to develop soft skills for final year students.
* Formation of the Environment Club for popularising Eco friendly practises.
* Establishment of Red Ribbon Club to spread awareness regarding HIV AIDS.

***\* The details are attached as Annexure D & E***

7.4 **Contribution to environmental awareness / protection**

* Conservation and Preservation of biodiversity
* Vermi Compost Unit
* Vano Mahotsav
* World Habitat Day

7.5 **Whether environmental audit was conducted?** Yes No 🗹

7.6 **Any other relevant information the institution wishes to add.**

* The college campus provides free of cost jogging facility to the public.
* The dynamic policies and concerted efforts of the team leader Dr. Dharam Singh Sandhu, the Principal of the college, have been noticed by the State Higher Education Department.
* A number of faculty members visit foreign countries, National and International Institutes of learning on their own and suggest to the IQAC various activities to be adopted.
* The college has been selected to run one of the thirteen Finishing Schools opened all over Punjab.
* The college received a grant under vocationalisation of Higher Education.
* Recommended the renovation of College Canteen and Auditorium.

8. **Plans of institution for next year**

* Documentation of the history and culture of the college.
* Purchase of updated software for educational and secretarial practices.
* Generation of financial resources for PTAC ( Participation Activities For Academic Conferences)
* New computer lab with fifteen computers to be installed.
* Research Centre (Dept. of English) to be established soon.
* More Departments to constitute their Departmental Libraries.

*Name M.K. Miglani Name Dr. D.S\_\_Sandhu*

*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

**Annexure-A.**

The Academic Calendar followed in the 2015-16 is as follows:

1. Normal Admissions : 1st July-10th July
2. Meeting with Departmental Heads: 10th July, 2015
3. Principal’s Address: 14th July 2015
4. Departmental Meetings: 15th July, 2015
5. Teaching: 15th July 2015-21st October, 2015
6. Autumn Break: 22nd October to 28th October, 2015
7. Teaching: 29th October, 2015 to 24th November 2015
8. Preparatory Holidays: 26th November, 2015-1st December 2015
9. University Examinations for 1st and 3rd semester : 2nd December 2015-22nd December 2015
10. House Examination for Final Year Graduation Examination (Annual System: 2nd December 2015 to 21st December 2015
11. Winter Break: 21st December 2016 to 3rd January 2016
12. Alumni Meet: 3rd January,2016
13. Teaching 4th January 2016 to 15th May, 2016

**Annexure B**

**Analysis of the Feedback from Students**

Keeping in view the enhancement of quality education, it was suggested by the Principal Dr. D.S. Sandhu at the commencement of the session 2015-16 while addressing the students and faculty members that feedback from the students should be made mandatory. The number of students who gave their feedback varied from class to class.

**Table No:-1 Class wise number and percentage of students who gave their feedback:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Serial no | Course name  | No of students admitted | No of students who gave their feedback | Percentage of students who gave their feedback |
| 1 | B.A (Pass Course Hons) | 480 | 79 | 16.5 |
| 2 | B.Sc(Medical) | 240 | 98 | 40.8 |
| 3 | B.Sc (Non Medical Pass Course Hons) | 240 | 72 | 30.0 |
| 4 | B.Com (Pass Course Hons) | 140 | 60 | 42.9 |
| 5 | BCA | 40 | 32 | 80.0 |
| 6 | BBA | 40 | 35 | 87.5 |
| 7 | M.A English | 120 | 90 | 75 |
| 8 | M.A Punjabi | 60 | 38 | 63.3 |
| 9 | M.A Economics | 120 | 80 | 66.7 |
| 10 | M.A Hindi | 60 | 47 | 78.3 |
| 11 | M.A Geography | 40 | 28 | 70.0 |
| 12 | M.Sc Mathematics | 60 | 38 | 63.3 |
| 13 | M.Com (Business Innovation) | 50 | 50 | 100.0 |
| 14 | M.SC (Information Technology)  | 33 | 33 | 100.0 |
| 15 | M.Com | 50 | 22 | 44.0 |
|  | Total | 1773 | 802 | 45.2 |

Source: Self Study Report(2015) of SCD Govt College and Sample Survey of the College.

|  |
| --- |
| **Table 2: Class-wise Expectations of the Students-‘Choice of a Particular Course’** |
| **Course** | **Skill Enhancement** | **Exposure to subject** | **Curiosity** | **Employability** | **To complete course requirements** | **Total** |
|  | **NO.** | **%** | **No.** | **%** | **No.** | **%** | **No.** | **%** | **No.** | **%** | **No.** | **%** |
| **BA** | 23 | 29.1 | 9 | 11.4 | 10 | 12.7 | 11 | 13.9 | 26 | 32.9 | 79 | 100 |
| **BCA** | 10 | 31.3 | 2 | 6.25 | 14 | 43.8 | 6 | 18.8 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 21 | 29.2 | 12 | 16.7 | 5 | 6.94 | 31 | 43.1 | 3 | 4.17 | 72 | 100 |
| **B.SC(M)** | 15 | 15.3 | 5 | 5.1 | 1 | 1.02 | 76 | 77.6 | 1 | 1.02 | 98 | 100 |
| **BBA** | 9 | 25.7 | 0 | 0 | 3 | 8.57 | 18 | 51.4 | 5 | 14.3 | 35 | 100 |
| **B.COM)** | 18 | 30 | 4 | 6.67 | 2 | 3.33 | 23 | 38.3 | 13 | 21.7 | 60 | 100 |
| **MA(Eco)** | 50 | 62.5 | 5 | 6.25 | 6 | 7.5 | 11 | 13.8 | 8 | 10 | 80 | 100 |
| **M.Com.** | 6 | 27.3 | 4 | 18.2 | 0 | 0 | 12 | 54.5 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 45 | 90 | 5 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 22 | 66.7 | 2 | 6.06 | 0 | 0 | 4 | 12.1 | 5 | 15.2 | 33 | 100 |
| **M.A.(Geography)** | 5 | 17.9 | 4 | 14.3 | 12 | 42.9 | 3 | 10.7 | 4 | 14.3 | 28 | 100 |
| **M.SC.(Maths)** | 11 | 28.9 | 3 | 7.89 | 5 | 13.2 | 19 | 50 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 30 | 33.3 | 21 | 23.3 | 7 | 7.78 | 32 | 35.6 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 0 | 0 | 18 | 47.4 | 1 | 2.63 | 19 | 50 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 15 | 31.9 | 2 | 4.26 | 3 | 6.38 | 17 | 36.2 | 10 | 21.3 | 47 | 100 |
| **Total** | 280 | 34.6 | 96 | 12.2 | 69 | 10.4 | 282 | 33.7 | 75 | 8.98 | 802 | 100 |

|  |
| --- |
| **Table 3: Classwise analysis-‘The Coverage of the Course’** |
|  |
| **Course** |  **UG level** | **Pg Level** | **Advanced Level** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** |
| **BA** | 22 | 27.8 | 18 | 22.8 | 39 | 49.4 | 79 | 100 |
| **BCA** | 23 | 71.9 | 8 | 25 | 1 | 3.13 | 32 | 100 |
| **B.SC.(NM)** | 66 | 91.7 | 5 | 6.94 | 1 | 1.39 | 72 | 100 |
| **B.SC(M)** | 98 | 100 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 31 | 88.6 | 3 | 8.57 | 1 | 2.86 | 35 | 100 |
| **B.COM)** | 60 | 100 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 0 | 0 | 28 | 35 | 52 | 65 | 80 | 100 |
| **M.Com.** | 0 | 0 | 22 | 100 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 0 | 0 | 46 | 92 | 4 | 8 | 50 | 100 |
| **M.Sc.(I.T.)** | 0 | 0 | 33 | 100 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 0 | 0 | 28 | 100 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 0 | 0 | 38 | 100 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 4 | 4.44 | 77 | 85.6 | 9 | 10 | 90 | 100 |
| **M.A. (Punjabi)** | 0 | 0 | 38 | 100 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 0 | 0 | 47 | 100 | 0 | 0 | 47 | 100 |
| **Total** | 304 | 32.3 | 391 | 58.4 | 107 | 9.32 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |
| **Table 4: Class-wise Perception -‘Standard of Assignments and Snap Tests’** |
|  |
| **Course** | **High** | **Normal** | **Easy** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** |
| **BA** | 24 | 30.4 | 50 | 63.3 | 5 | 6.33 | 79 | 100 |
| **BCA** | 10 | 31.3 | 22 | 68.8 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 20 | 27.8 | 52 | 72.2 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 98 | 100 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 12 | 34.3 | 23 | 65.7 | 0 | 0 | 35 | 100 |
| **B.COM)** | 57 | 95 | 2 | 3.33 | 1 | 1.67 | 60 | 100 |
| **MA(Eco)** | 51 | 63.8 | 27 | 33.8 | 2 | 2.5 | 80 | 100 |
| **M.Com.** | 19 | 86.4 | 3 | 13.6 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 46 | 92 | 2 | 4 | 2 | 4 | 50 | 100 |
| **M.Sc.(I.T.)** | 14 | 42.4 | 15 | 45.5 | 4 | 12.1 | 33 | 100 |
| **M.A.(Geography)** | 1 | 3.57 | 27 | 96.4 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 25 | 65.8 | 13 | 34.2 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 51 | 56.7 | 39 | 43.3 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 23 | 60.5 | 15 | 39.5 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 1 | 2.13 | 44 | 93.6 | 2 | 4.26 | 47 | 100 |
| **Total** | 452 | 52.8 | 334 | 45.1 | 16 | 2.06 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Table 4: Classwise Observation –‘Standard of Infrastructure’** |
|  |
| **Course** | **Excellent** | **Normal** | **Easy** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** |
| **BA** | 25 | 31.6 | 47 | 59.5 | 7 | 8.86 | 79 | 100 |
| **BCA** | 8 | 25 | 23 | 71.9 | 1 | 3.13 | 32 | 100 |
| **B.SC.(NM)** | 34 | 47.2 | 38 | 52.8 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 98 | 100 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 12 | 34.3 | 23 | 65.7 | 0 | 0 | 35 | 100 |
| **B.COM)** | 58 | 96.7 | 2 | 3.33 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 53 | 66.3 | 27 | 33.8 | 0 | 0 | 80 | 100 |
| **M.Com.** | 19 | 86.4 | 3 | 13.6 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 36 | 72 | 14 | 28 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 20 | 60.6 | 13 | 39.4 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 5 | 17.9 | 23 | 82.1 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 23 | 60.5 | 15 | 39.5 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 67 | 74.4 | 22 | 24.4 | 1 | 1.11 | 90 | 100 |
| **M.A. (Punjabi)** | 11 | 28.9 | 27 | 71.1 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 39 | 83 | 7 | 14.9 | 1 | 2.13 | 47 | 100 |
| **Total** | 508 | 59 | 284 | 40 | 10 | 1.01 | 802 | 100 |
| **Table 5: Classwise Evaluation-‘Coverage of Syllabus’**  |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 23 | 29.1 | 37 | 46.8 | 16 | 20.3 | 3 | 3.8 | 0 | 0 | 79 | 100 |
| **BCA** | 22 | 68.8 | 8 | 25 | 2 | 6.25 | 0 | 0 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 58 | 80.6 | 10 | 13.9 | 4 | 5.56 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 97 | 99 | 1 | 1.02 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 13 | 37.1 | 13 | 37.1 | 8 | 22.9 | 0 | 0 | 1 | 2.86 | 35 | 100 |
| **B.COM)** | 30 | 50 | 28 | 46.7 | 2 | 3.33 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 70 | 87.5 | 10 | 12.5 | 0 | 0 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 7 | 31.8 | 8 | 36.4 | 5 | 22.7 | 2 | 9.09 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 43 | 86 | 5 | 10 | 2 | 4 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 14 | 42.4 | 5 | 15.2 | 7 | 21.2 | 7 | 21.2 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 4 | 14.3 | 15 | 53.6 | 8 | 28.6 | 1 | 3.57 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 27 | 71.1 | 7 | 18.4 | 4 | 10.5 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 72 | 80 | 10 | 11.1 | 8 | 8.89 | 0 | 0 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 18 | 47.4 | 20 | 52.6 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 30 | 63.8 | 13 | 27.7 | 1 | 2.13 | 3 | 6.38 | 0 | 0 | 47 | 100 |
| **Total** | 528 | 59.3 | 190 | 27.2 | 67 | 10.4 | 16 | 2.94 | 1 | 0.19 | 802 | 100 |
| **Table 6: Classwise Observation-‘Planning of the Course’**  |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 20 | 25.3 | 26 | 32.9 | 24 | 30.4 | 8 | 10.1 | 1 | 1.27 | 79 | 100 |
| **BCA** | 20 | 62.5 | 9 | 28.1 | 2 | 6.25 | 1 | 3.13 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 26 | 36.1 | 40 | 55.6 | 6 | 8.33 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 98 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 17 | 48.6 | 9 | 25.7 | 7 | 20 | 2 | 5.71 | 0 | 0 | 35 | 100 |
| **B.COM)** | 34 | 56.7 | 22 | 36.7 | 3 | 5 | 1 | 1.67 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 67 | 83.8 | 12 | 15 | 1 | 1.25 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 15 | 68.2 | 5 | 22.7 | 2 | 9.09 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 42 | 84 | 8 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 20 | 60.6 | 8 | 24.2 | 2 | 6.06 | 3 | 9.09 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 2 | 7.14 | 14 | 50 | 12 | 42.9 | 0 | 0 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 26 | 68.4 | 10 | 26.3 | 2 | 5.26 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 60 | 66.7 | 20 | 22.2 | 9 | 10 | 1 | 1.11 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 15 | 39.5 | 20 | 52.6 | 3 | 7.89 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 32 | 68.1 | 12 | 25.5 | 0 | 0 | 3 | 6.38 | 0 | 0 | 47 | 100 |
| **Total** | 494 | 58.4 | 215 | 28.9 | 73 | 10.2 | 19 | 2.48 | 1 | 0.08 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Table 7: Classwise Perception- ‘Emphasis on Fundamentals’** |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 12 | 15.2 | 32 | 40.5 | 26 | 32.9 | 9 | 11.4 | 0 | 0 | 79 | 100 |
| **BCA** | 23 | 71.9 | 6 | 18.8 | 2 | 6.25 | 1 | 3.13 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 47 | 65.3 | 20 | 27.8 | 5 | 6.94 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 98 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 10 | 28.6 | 13 | 37.1 | 8 | 22.9 | 4 | 11.4 | 0 | 0 | 35 | 100 |
| **B.COM)** | 24 | 40 | 33 | 55 | 2 | 3.33 | 1 | 1.67 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 59 | 73.8 | 20 | 25 | 1 | 1.25 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 7 | 31.8 | 11 | 50 | 4 | 18.2 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 36 | 72 | 12 | 24 | 2 | 4 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 17 | 51.5 | 9 | 27.3 | 4 | 12.1 | 3 | 9.09 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 3 | 10.7 | 5 | 17.9 | 19 | 67.9 | 1 | 3.57 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 18 | 47.4 | 18 | 47.4 | 2 | 5.26 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 64 | 71.1 | 16 | 17.8 | 9 | 10 | 1 | 1.11 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 16 | 42.1 | 20 | 52.6 | 2 | 5.26 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 26 | 55.3 | 16 | 34 | 5 | 10.6 | 0 | 0 | 0 | 0 | 47 | 100 |
| **Total** | 460 | 51.8 | 231 | 31.7 | 91 | 13.8 | 20 | 2.76 | 0 | 0 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Table 8: Classwise Observation-‘Coverage of Modern/Advanced Topics’**  |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 17 | 21.5 | 29 | 36.7 | 22 | 27.8 | 11 | 13.9 | 0 | 0 | 79 | 100 |
| **BCA** | 20 | 62.5 | 7 | 21.9 | 1 | 3.13 | 3 | 9.38 | 1 | 3.13 | 32 | 100 |
| **B.SC.(NM)** | 36 | 50 | 23 | 31.9 | 8 | 11.1 | 5 | 6.94 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 94 | 95.9 | 4 | 4.08 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 13 | 37.1 | 5 | 14.3 | 14 | 40 | 1 | 2.86 | 2 | 5.71 | 35 | 100 |
| **B.COM)** | 27 | 45 | 28 | 46.7 | 5 | 8.33 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 49 | 61.3 | 30 | 37.5 | 1 | 1.25 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 10 | 45.5 | 9 | 40.9 | 3 | 13.6 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 35 | 70 | 11 | 22 | 4 | 8 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 15 | 45.5 | 2 | 6.06 | 10 | 30.3 | 4 | 12.1 | 2 | 6.06 | 33 | 100 |
| **M.A.(Geography)** | 4 | 14.3 | 12 | 42.9 | 12 | 42.9 | 0 | 0 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 20 | 52.6 | 17 | 44.7 | 1 | 2.63 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 65 | 72.2 | 15 | 16.7 | 8 | 8.89 | 2 | 2.22 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 20 | 52.6 | 16 | 42.1 | 2 | 5.26 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 14 | 29.8 | 24 | 51.1 | 8 | 17 | 1 | 2.13 | 0 | 0 | 47 | 100 |
| **Total** | 439 | 50.4 | 232 | 30.6 | 99 | 14.7 | 27 | 3.3 | 5 | 0.99 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Table 9: Classwise Observation - ‘Availability of Text Books/Study Material’** |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 14 | 17.7 | 31 | 39.2 | 20 | 25.3 | 11 | 13.9 | 3 | 3.8 | 79 | 100 |
| **BCA** | 21 | 65.6 | 5 | 15.6 | 3 | 9.38 | 3 | 9.38 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 57 | 79.2 | 13 | 18.1 | 2 | 2.78 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 97 | 99 | 1 | 1.02 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 11 | 31.4 | 15 | 42.9 | 6 | 17.1 | 2 | 5.71 | 1 | 2.86 | 35 | 100 |
| **B.COM)** | 23 | 38.3 | 32 | 53.3 | 5 | 8.33 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 49 | 61.3 | 30 | 37.5 | 1 | 1.25 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 16 | 72.7 | 3 | 13.6 | 3 | 13.6 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 35 | 70 | 14 | 28 | 1 | 2 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 16 | 48.5 | 10 | 30.3 | 4 | 12.1 | 3 | 9.09 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 14 | 50 | 8 | 28.6 | 2 | 7.14 | 4 | 14.3 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 32 | 84.2 | 6 | 15.8 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 57 | 63.3 | 24 | 26.7 | 4 | 4.44 | 5 | 5.56 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 22 | 57.9 | 15 | 39.5 | 1 | 2.63 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 34 | 72.3 | 8 | 17 | 2 | 4.26 | 3 | 6.38 | 0 | 0 | 47 | 100 |
| **Total** | 498 | 60.8 | 215 | 27.1 | 54 | 7.36 | 31 | 4.29 | 4 | 0.44 | 802 | 100 |
| **Table 10: Classwise Observation-‘Usefulness of Tests & Assignments’** |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 22 | 27.8 | 24 | 30.4 | 27 | 34.2 | 6 | 7.59 | 0 | 0 | 79 | 100 |
| **BCA** | 20 | 62.5 | 5 | 15.6 | 4 | 12.5 | 3 | 9.38 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 55 | 76.4 | 15 | 20.8 | 2 | 2.78 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 93 | 94.9 | 5 | 5.1 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 12 | 34.3 | 12 | 34.3 | 9 | 25.7 | 1 | 2.86 | 1 | 2.86 | 35 | 100 |
| **B.COM)** | 36 | 60 | 21 | 35 | 3 | 5 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 46 | 57.5 | 29 | 36.3 | 5 | 6.25 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 11 | 50 | 7 | 31.8 | 2 | 9.09 | 2 | 9.09 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 37 | 74 | 12 | 24 | 1 | 2 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 20 | 60.6 | 10 | 30.3 | 2 | 6.06 | 1 | 3.03 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 4 | 14.3 | 13 | 46.4 | 9 | 32.1 | 2 | 7.14 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 26 | 68.4 | 10 | 26.3 | 2 | 5.26 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 67 | 74.4 | 17 | 18.9 | 4 | 4.44 | 2 | 2.22 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 22 | 57.9 | 16 | 42.1 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 18 | 38.3 | 22 | 46.8 | 6 | 12.8 | 1 | 2.13 | 0 | 0 | 47 | 100 |
| **Total** | 489 | 56.8 | 218 | 29.6 | 76 | 10.5 | 18 | 2.9 | 1 | 0.19 | 802 | 100 |
| **Table 11: Classwise Observation –‘Overall Rating of the Course’** |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 23 | 29.1 | 31 | 39.2 | 23 | 29.1 | 2 | 2.53 | 0 | 0 | 79 | 100 |
| **BCA** | 22 | 68.8 | 7 | 21.9 | 2 | 6.25 | 1 | 3.13 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 54 | 75 | 17 | 23.6 | 1 | 1.39 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 97 | 99 | 1 | 1.02 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 15 | 42.9 | 11 | 31.4 | 7 | 20 | 2 | 5.71 | 0 | 0 | 35 | 100 |
| **B.COM)** | 38 | 63.3 | 20 | 33.3 | 2 | 3.33 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 45 | 56.3 | 30 | 37.5 | 5 | 6.25 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 16 | 72.7 | 4 | 18.2 | 2 | 9.09 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 44 | 88 | 6 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 18 | 54.5 | 8 | 24.2 | 5 | 15.2 | 2 | 6.06 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 9 | 32.1 | 18 | 64.3 | 1 | 3.57 | 0 | 0 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 27 | 71.1 | 9 | 23.7 | 2 | 5.26 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 75 | 83.3 | 7 | 7.78 | 8 | 8.89 | 0 | 0 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 17 | 44.7 | 21 | 55.3 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 21 | 44.7 | 18 | 38.3 | 8 | 17 | 0 | 0 | 0 | 0 | 47 | 100 |
| **Total** | 521 | 61.7 | 208 | 28.8 | 66 | 8.35 | 7 | 1.16 | 0 | 0 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Table 12: Classwise Observation-‘Pace of Teaching’** |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 28 | 35.4 | 34 | 43 | 15 | 19 | 2 | 2.53 | 0 | 0 | 79 | 100 |
| **BCA** | 25 | 78.1 | 5 | 15.6 | 2 | 6.25 | 0 | 0 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 52 | 72.2 | 16 | 22.2 | 4 | 5.56 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 97 | 99 | 1 | 1.02 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 26 | 74.3 | 3 | 8.57 | 4 | 11.4 | 2 | 5.71 | 0 | 0 | 35 | 100 |
| **B.COM)** | 42 | 70 | 18 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 62 | 77.5 | 16 | 20 | 2 | 2.5 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 11 | 50 | 9 | 40.9 | 2 | 9.09 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 45 | 90 | 4 | 8 | 0 | 0 | 1 | 2 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 19 | 57.6 | 12 | 36.4 | 2 | 6.06 | 0 | 0 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 14 | 50 | 12 | 42.9 | 2 | 7.14 | 0 | 0 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 30 | 78.9 | 8 | 21.1 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 72 | 80 | 13 | 14.4 | 5 | 5.56 | 0 | 0 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 27 | 71.1 | 10 | 26.3 | 1 | 2.63 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 27 | 57.4 | 16 | 34 | 3 | 6.38 | 1 | 2.13 | 0 | 0 | 47 | 100 |
| **Total** | 577 | 69.4 | 177 | 24.3 | 42 | 5.44 | 6 | 0.82 | 0 | 0 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Table 13: Classwise Observation-‘Knowledge of Subject and Command on Language’** |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 27 | 34.2 | 37 | 46.8 | 13 | 16.5 | 2 | 2.53 | 0 | 0 | 79 | 100 |
| **BCA** | 23 | 71.9 | 6 | 18.8 | 3 | 9.38 | 0 | 0 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 58 | 80.6 | 14 | 19.4 | 0 | 0 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 98 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 21 | 60 | 8 | 22.9 | 4 | 11.4 | 1 | 2.86 | 1 | 2.86 | 35 | 100 |
| **B.COM)** | 34 | 56.7 | 26 | 43.3 | 0 | 0 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 61 | 76.3 | 15 | 18.8 | 4 | 5 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 10 | 45.5 | 10 | 45.5 | 2 | 9.09 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 42 | 84 | 8 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 13 | 39.4 | 14 | 42.4 | 6 | 18.2 | 0 | 0 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 15 | 53.6 | 9 | 32.1 | 2 | 7.14 | 2 | 7.14 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 32 | 84.2 | 6 | 15.8 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 71 | 78.9 | 15 | 16.7 | 4 | 4.44 | 0 | 0 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 23 | 60.5 | 15 | 39.5 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 34 | 72.3 | 12 | 25.5 | 1 | 2.13 | 0 | 0 | 0 | 0 | 47 | 100 |
| **Total** | 562 | 66.5 | 195 | 26.9 | 39 | 5.55 | 5 | 0.84 | 1 | 0.19 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Table 14: Classwise Observation-‘Clarity of Expressions’** |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 22 | 27.8 | 33 | 41.8 | 21 | 26.6 | 1 | 1.27 | 2 | 2.53 | 79 | 100 |
| **BCA** | 22 | 68.8 | 6 | 18.8 | 4 | 12.5 | 0 | 0 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 46 | 63.9 | 25 | 34.7 | 1 | 1.39 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 97 | 99 | 1 | 1.02 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 19 | 54.3 | 7 | 20 | 8 | 22.9 | 0 | 0 | 1 | 2.86 | 35 | 100 |
| **B.COM)** | 41 | 68.3 | 17 | 28.3 | 2 | 3.33 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 56 | 70 | 18 | 22.5 | 6 | 7.5 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 15 | 68.2 | 6 | 27.3 | 1 | 4.55 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 42 | 84 | 8 | 16 | 0 | 0 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 18 | 54.5 | 9 | 27.3 | 6 | 18.2 | 0 | 0 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 6 | 21.4 | 19 | 67.9 | 3 | 10.7 | 0 | 0 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 21 | 55.3 | 17 | 44.7 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 62 | 68.9 | 25 | 27.8 | 3 | 3.33 | 0 | 0 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 21 | 55.3 | 17 | 44.7 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 18 | 38.3 | 23 | 48.9 | 4 | 8.51 | 2 | 4.26 | 0 | 0 | 47 | 100 |
| **Total** | 506 | 59.9 | 231 | 31.4 | 59 | 7.96 | 3 | 0.37 | 3 | 0.36 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Table 15: Classwise Observation-‘Level of Preparation’** |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 27 | 34.2 | 36 | 45.6 | 14 | 17.7 | 2 | 2.53 | 0 | 0 | 79 | 100 |
| **BCA** | 25 | 78.1 | 5 | 15.6 | 1 | 3.13 | 1 | 3.13 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 51 | 70.8 | 21 | 29.2 | 0 | 0 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 97 | 99 | 1 | 1.02 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 22 | 62.9 | 8 | 22.9 | 4 | 11.4 | 1 | 2.86 | 0 | 0 | 35 | 100 |
| **B.COM)** | 33 | 55 | 26 | 43.3 | 1 | 1.67 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 57 | 71.3 | 21 | 26.3 | 2 | 2.5 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 10 | 45.5 | 9 | 40.9 | 3 | 13.6 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 42 | 84 | 5 | 10 | 1 | 2 | 2 | 4 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 17 | 51.5 | 10 | 30.3 | 4 | 12.1 | 2 | 6.06 | 0 | 0 | 33 | 100 |
| **M.A.(Geography)** | 14 | 50 | 9 | 32.1 | 3 | 10.7 | 2 | 7.14 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 23 | 60.5 | 15 | 39.5 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 70 | 77.8 | 14 | 15.6 | 6 | 6.67 | 0 | 0 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 24 | 63.2 | 12 | 31.6 | 2 | 5.26 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 25 | 53.2 | 11 | 23.4 | 5 | 10.6 | 6 | 12.8 | 0 | 0 | 47 | 100 |
| **Total** | 537 | 63.8 | 203 | 27.1 | 46 | 6.5 | 16 | 2.57 | 0 | 0 | 802 | 100 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Table 16: Classwise Observation-‘Level of Interaction’** |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 22 | 27.8 | 35 | 44.3 | 20 | 25.3 | 1 | 1.27 | 1 | 1.27 | 79 | 100 |
| **BCA** | 24 | 75 | 4 | 12.5 | 4 | 12.5 | 0 | 0 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 40 | 55.6 | 29 | 40.3 | 3 | 4.17 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 97 | 99 | 1 | 1.02 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 23 | 65.7 | 6 | 17.1 | 4 | 11.4 | 1 | 2.86 | 1 | 2.86 | 35 | 100 |
| **B.COM)** | 25 | 41.7 | 32 | 53.3 | 3 | 5 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 56 | 70 | 22 | 27.5 | 2 | 2.5 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 9 | 40.9 | 11 | 50 | 2 | 9.09 | 0 | 0 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 45 | 90 | 5 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 50 | 100 |
| **M.Sc.(I.T.)** | 21 | 63.6 | 8 | 24.2 | 1 | 3.03 | 2 | 6.06 | 1 | 3.03 | 33 | 100 |
| **M.A.(Geography)** | 12 | 42.9 | 13 | 46.4 | 3 | 10.7 | 0 | 0 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 30 | 78.9 | 8 | 21.1 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 68 | 75.6 | 16 | 17.8 | 6 | 6.67 | 0 | 0 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 19 | 50 | 19 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 29 | 61.7 | 9 | 19.1 | 7 | 14.9 | 2 | 4.26 | 0 | 0 | 47 | 100 |
| **Total** | 520 | 62.6 | 218 | 29 | 55 | 7.02 | 6 | 0.96 | 3 | 0.48 | 802 | 100 |
| **Table 17: Classwise Observation-‘Accessibility of teachers outside the Classroom’** |
|  |
| **Course** | **Excellent** | **Very Good** | **Good** | **Satisfactory** | **Poor** | **Total** |
|  | **NO.** | **%** | **NO.** | **%** | **NO.** | **%** | **No.** | **%** | **No** | **%** | **No** | **%** |
| **BA** | 19 | 24.1 | 37 | 46.8 | 17 | 21.5 | 5 | 6.33 | 1 | 1.27 | 79 | 100 |
| **BCA** | 22 | 68.8 | 6 | 18.8 | 4 | 12.5 | 0 | 0 | 0 | 0 | 32 | 100 |
| **B.SC.(NM)** | 51 | 70.8 | 20 | 27.8 | 1 | 1.39 | 0 | 0 | 0 | 0 | 72 | 100 |
| **B.SC(M)** | 98 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 98 | 100 |
| **BBA** | 22 | 62.9 | 7 | 20 | 5 | 14.3 | 1 | 2.86 | 0 | 0 | 35 | 100 |
| **B.COM)** | 27 | 45 | 29 | 48.3 | 4 | 6.67 | 0 | 0 | 0 | 0 | 60 | 100 |
| **MA(Eco)** | 48 | 60 | 30 | 37.5 | 2 | 2.5 | 0 | 0 | 0 | 0 | 80 | 100 |
| **M.Com.** | 5 | 22.7 | 12 | 54.5 | 4 | 18.2 | 1 | 4.55 | 0 | 0 | 22 | 100 |
| **M.Com(Innovation)** | 41 | 82 | 5 | 10 | 2 | 4 | 1 | 2 | 1 | 2 | 50 | 100 |
| **M.Sc.(I.T.)** | 17 | 51.5 | 9 | 27.3 | 4 | 12.1 | 2 | 6.06 | 1 | 3.03 | 33 | 100 |
| **M.A.(Geography)** | 15 | 53.6 | 6 | 21.4 | 4 | 14.3 | 3 | 10.7 | 0 | 0 | 28 | 100 |
| **M.SC.(Maths)** | 33 | 86.8 | 5 | 13.2 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Eng)** | 61 | 67.8 | 21 | 23.3 | 7 | 7.78 | 1 | 1.11 | 0 | 0 | 90 | 100 |
| **M.A. (Punjabi)** | 22 | 57.9 | 16 | 42.1 | 0 | 0 | 0 | 0 | 0 | 0 | 38 | 100 |
| **M.A.(Hindi)** | 24 | 51.1 | 15 | 31.9 | 8 | 17 | 0 | 0 | 0 | 0 | 47 | 100 |
| **Total** | 505 | 60.3 | 218 | 28.2 | 62 | 8.82 | 14 | 2.24 | 3 | 0.42 | 802 | 100 |

**Annexure C**

**Report Finishing School**

The finishing school was established in the SCD Government College on 2nd November, 2015. The Punjab government proposed the concept of finishing school in June 2015 and they signed anMoU with ITFT, Chandigarh to provide soft skills and hard skills training to all the students who pass out from government colleges. The ITFT Chandigarh provided the know-how and training to our trainers at their institute for five days. The government allotted an initial amount for the modification of 2 classrooms and 1 grooming lab into finishing school.

The principal Dr. Dharam Singh Sandhu, Dr. AshwaniBhalla (Coordinator RUSA) and Dr. Reetinder Joshi (Coordinator Finishing school) were involved in the setting up of infrastructure. Dr. Bhupinderkhurana (Commerce), Dr. Harjindersingh (Physics) and Dr. NeelamBharadwaj (English) formed the advisory committee for setting up classrooms. The classes commenced on 2nd November, 2015 and a total of 176 students were enrolled in the first batch. Students of M.com, M.com (B.I.) And Diploma in Stock Marketing and Trade Operations completed their course in winter break from 21st December 2015 to 6th January 2016. They were awarded certificates by Mr. Harjit Singh Arora, Chairman of Master Trust Ltd.

The third batch started on 6th January 2016 with the total enrollment of 500 Students till date. Various activities have been organized for teaching of students such as:

1. PsychologicalCounseling
2. Personality Development
3. Speaking for media (especially TV)
4. Art of Presentation
5. Art of Self Introduction
6. Marketing Fest was organized on 28th January 2016, for making students learn the skills of Retail, Sales and Marketing.

The students acquire Soft Skills like Personal Grooming, Meeting and Greeting, Speaking and Communication Skills and Hard Skills like Retail, Sales & Marketing and Information Technology.

Special classes are held for students who need to learn Punjabi typing for Government job, Tally Classes for students of Commerce and aspiring Business people. In addition students are trained to apply online for jobs, prepare resume and build up their CVs. Mock Group discussions, Mock interviews, Scholarship test to apply for foreign universities, Practical grooming, Personal counseling are conducted by professional at regular intervals.

**Annexure D**

**Environment Club**

The Environment Club is formed in the college during this year. A committee consisting of six college teachers is formed.

Committee Members:

1. Prof. Harbans Singh
2. Prof. Simarjeet Kaur
3. Prof. Amarjeet kaur
4. Prof. D.S. Sidhu
5. Prof. Manjinder Sood
6. Prof. Shashi Bala

The following initiatives were taken for a sustainable development programme:

* Setting up of a vermicompost unit
* Construction of a rain water harvesting unit
* Sensitizing the students towards environment protection and maintaining cleanliness in the campus
* Tree Plantation
* Classes related with Environmental Education

**Annexure E**

**Red Ribbon Club Report**

In 2014 Red Rribbon Club was established in our college with the basic purpose of creating awareness about HIV /AIDS amongst the students.
**OBJECTIVES:**

* CREATING AWARENESS & SPREADING KNOWLEDGE ABOUT THE HIV (HUMAN IMMUNODEFICIENCY VIRUS)/ AIDS (ACQUIRED IMMUNO DEFICIENCY SYNDROME)
* MOTIVATING THE STUDENTS TO SHUN ALL TYPES OF DRUG ABUSE

 **MEMBERS (EXECUTIVE COMMITTEE) OF RED RIBBON CLUB:**

* DR SARBJEET KAUR GILL
* DR NEELAM BHARDWAJ
* MRS ANAMIKA RAI
* MR MOHINDER KUMAR
* MR JATINDER KUMAR

**RED RIBBON MEMBERS :**

* **In 2014:**

 **Girls 72**

 **Boys 48**

* **In 2015**

 **Girls 108**

 **Boys 57**

**INAUGURATION CEREMONY :**

 The inauguration of the club was done on 21 November 2014 by worthy Principal Dr. Dharam Singh Sandhu

 **ACTIVITIES:**

1. A Lecture BY Dr. Seema Chopra On 21 Nov. 2014 On HIV/AIDS AND STRESS MANAGEMENT
2. A Seminar was Conducted On 1st December **2014** On World AIDS Day in Collaboration With Punjab State Aids Control Society. Dr. U.S. Sooch, Program Incharge - Ludhiana of Punjab State AIDS Control Society; DR. S.S. Dhir - OST (Opioid Substitution Therapy) Incharge; Dr. Harjinder Singh (District Mass Media Officer); Mr.Parminder Singh (Deputy Mass Media Officer) ; Miss Aman - ART (Anti Retroviral Therapy ) - Counsellor & Mrs Shikha Sharma (Blood Bank Counsellor) were the speakers of the occasion.
3. HIV /AIDS Exhibition
4. Distribution of Pamphlets
5. Poster Making Competition
6. Lecture - How to cure diseases by positive thinking and stress management
by Dr. Seema Chopra on 14th October 2015
7. A lecture by Dr. Sunil K Gupta, HOD (Dermatology), DMC& Hospital Ludhiana on “Prevention and control of HIV/AIDS” was organized on 22nd Jan-2016.
8. Anti Ragging and Anti Tobacco hoardings are placed in College Campus.